

Engraved Brick Order Form

Contact Information:

Your Full Name _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

If you are ordering a brick to honor someone else, would you like us to:

- ☐ Send you a Certificate of Recognition so you can present it personally?
☐ Send the Honoree a Certificate of Recognition? If so, please provide the Honoree's information below.
☐ No, I do not need a printed Certificate of Recognition

Honoree Name _____

Street Address _____

City _____ State _____ Zip _____

Inscription: Inscriptions may be a maximum of 4 lines, 21 characters per line. However, **our recommendation is writing 3 lines of no more than 18 characters per line.** Please note that spaces and punctuation are considered characters. You can also choose from [these symbols](#) for your inscription. **Please print clearly below.**

Line 1: _____

Line 2: _____

Line 3: _____

Line 4: _____

Payment: The minimum contribution for one 4" x 8" brick is \$250. Please make checks payable to *The Montclair Public Library Foundation*. MPLF is a 501(c) (3) nonprofit organization. A portion of your contribution, \$203 per brick, is tax-deductible.

- ☐ I am enclosing a check in the amount of \$ _____
☐ I made a contribution of \$ _____ online

Please send this order form (and payment if paying by check) to:
Montclair Public Library Foundation, 50 South Fullerton Ave., Montclair, NJ 07042

Installation:

- ☐ Please contact me when my brick is ready for installation. I have a preferred location.
☐ Please install my brick as you see fit and contact me to let me know when installation is complete.